

A4/18/2025-TC

03-02-2025

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Circular No. 03/2025

Sub:- Kerala Motor Vehicle Department – Establishment -
Instructions regarding the functioning of Border Check Posts
– Reg.

There is a huge pendency of Vahan and Sarathi related citizen services. The manpower in the RT / Sub RT Offices is inadequate to clear the existing pendency. There is a dire need to improve office level service delivery. Huge manpower is being deployed at over 20 Border Check Posts, 24×7. This manpower can be utilized to clear the application pendency at offices and improve efficiency.

Hence, the following instructions are issued with immediate effect.

1.	All Regional Transport Officers shall withdraw all manpower from Border Check Posts and utilize them to clear the pendency of driving test and CF test and other citizen services applications.
2.	Deputy Transport Commissioners are directed to post one Motor Vehicle Inspector per district and one Assistant Motor Vehicle Inspector and one Office Attendant per Check Post for 15 days on rotation basis . The officials will be shortlisted based on clear antecedents and extant guidelines issued by the Government about quality of officials to be posted at Border Check Posts. The manpower can be drawn from RTO / Sub RTO/ RTO (E) offices. The list has to be furnished to Sr. DTC Taxation before every duty turn.

3.	Duty time of officers posted to various Check Posts shall be from 9.00 am to 5.00 pm only . No officials will be allowed to continue at Check Posts beyond this time limit.
4.	The Regional Transport Officers (Enforcement) to collect details of tax evading vehicles from GST ANPR cameras and intercept them for tax realization and further legal action. The interception should be at strategic points and not at the state borders. The list of Check Points should be furnished by RTOs (E) to DTC and JTC (E) / Sr. DTC (Tax).
5.	A daily report of Tax realized at the Check Points and Check Posts (day duty time) should be furnished by RTOs and RTOs (E) to DTCs concerned. DTCs shall send a weekly report to JTC (E) / Sr. DTC (Tax) .
6.	RTO (E) must inspect the squads at Check Points . The locations of Enforcement squads should be within the geo-fenced area for attendance. The inspection report should be forwarded to concerned DTCs noting any instructions issued and anomalies corrected then and there.

**NAGARAJU CHAKILAM IPS
TRANSPORT COMMISSIONER**

To:-

1. Joint Transport Commissioner & Secretary STA
2. Joint Transport Commissioner (Enforcement)

3. All Deputy Transport Commissioners
4. Senior Deputy Transport Commissioner (Taxa)
5. All Regional Transport Officers
6. All Joint Regional Transport Officers

Copy to:-

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FO

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