

Circular No - 8 /2011 dated: 06-04-11

As per Article 8.7(iv) of Kerala Financial Code Vol - I, and Rule 92(a) (v) of Kerala Treasury Code Vol - I, the Head of the office should prepare a statement of remittance made by him in the Treasury and obtain the signature of the Treasury Officer in token of agreements with the figures book into the treasury. It is also clearly specified in Kerala Financial Code that the Departmental revenue accounts should not be compiled from the returns prepared by the Treasury.

But the usual practice noticed in almost all offices & check posts that Reconciliation of remittance are being done by collecting the details from the treasury and then prepare reconciliation statement. Delay in conducting Reconciliation work properly and timely will lead to fraudulent diversion of Government money into others account.

In order to avoid such malpractices, All DTC's are directed to close watch the work of Reconciliation of remittance by the officers and Motor Vehicles Inspectors in Check Post, in proper way and in time (i.e. as per KFC 4-11) in their control and review the matter in the monthly Zonal conference. Monthly Action Taken Report by the DTC's should reach this office on or before 25th of every month. Treat this with Topmost priority.

Please acknowledge the receipt of the circular.

Sd/-
Transport Commissioner

To
All DTC's
Copy to: All RTO's, All Jt. RTO's

Approved for issue


Senior Finance Officer