

No.G5/e-17002/TC/2006

Transport Commissionerate, Kerala

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Dated- 24/12/2016

Circular No.32/2016

Sub:- Motor Vehicles Department-Declaration of personal cash in private cash declaration register-Directions issued-reg.

Ref:-1. Circular No.3/2007,dtd.13/03/07 of Transport Commissioner  
2. Government letter No.994763/C3/16/Trans dtd.16/11/16

Vide the circular referred as 1<sup>st</sup> above, directions have already been issued to all staff members of Regional Transport Offices/Sub Regional Transport Offices and Motor Vehicle Check posts to declare the amount of private cash with them in the Cash Declaration Register before the commencement of their duties in the morning. It is also stipulated that if the amount declared is more than Rs.500/-, the denomination of currency and its number are also to be noted along with reason for keeping more money than Rs.500/-.

The V&ACB conducted a surprise check at Deputy Commissioners Office, Kozhikode on 28/06/16 and noted the following lapses on the part of employees.

- i) Personal Cash Declaration Register is not maintained in the Office.
- ii) Most of the Officers did not go to their respective Offices and made entry in the Personal Cash Declaration Register before leaving for conference.

On the basis of the above findings, Government vide letter read as 2<sup>nd</sup> above directed to give strict instructions to all Officers of Motor Vehicles Department. Hence all staff members of Motor Vehicles Department including Office of the Deputy Transport Commissioners is here by directed to make necessary entries in the Personal Cash Declaration Register and entries should be made promptly. All Head of Offices/Motor Vehicle Inspectors in Check Posts are directed to ensure that the Personal Cash Declaration Registers are maintained promptly in their Offices. Any lapse in up-keeping the register is found, stringent action will take against the Officers concerned.

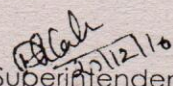
The receipt of the circular may be acknowledged.

Sd/-

Transport Commissioner

To  
All DTCs/RTOs/JRTOs, CA to TC

Approved for issue,

  
Junior Superintendent.

26/12/16