

Circular No. 16/2008

Sub: - Motor Vehicles Department – e-mail id's – Motor Vehicles
 Department, Kerala – official communication - Reg.

E-mail id's for official communication for all offices under the department has been allotted by Kerala State IT Mission. E-mails can be received and send through Internet at **<http://mail.keralamvd.gov.in>** or through Outlook express. Maximum storage capacity of the mail box is 5 MB so you are directed to instruct SA/ASA of respective offices to configure Outlook express to send and receive mail and also ensure mail box size should not exceed allotted capacity to avoid mail bouncing. The initial password is set as **keralamvd** for all the offices. You are directed to change the Password once start using e-mail and keep it confidential. e-mail id's are as follows:

e-mail id's		
1.	tc@keralamvd.gov.in	Transport Commissioner
2.	addltc@keralamvd.gov.in	Addl. Transport Commissioner
3.	secretarysta@keralamvd.gov.in	Secretary, STA
4.	dtctax@keralamvd.gov.in	DTC (Tax)
5.	tcoffice@keralamvd.gov.in	Transport Commissionerate
6.	atc@keralamvd.gov.in	Asst. Transport Commissioner
7.	admofficer@keralamvd.gov.in	Administrative Officer
8.	financeofficer@keralamvd.gov.in	Finance Officer
9.	lawofficer@keralamvd.gov.in	Law Officer
10.	accountsofficer@keralamvd.gov.in	Accounts Officer
11.	sparkdmu@keralamvd.gov.in	SPARK – District Management User

12.	dtctvm@keralamvd.gov.in	DTC, Southzone, Thiruvananthapuram
13.	dtcekm@keralamvd.gov.in	DTC, (Law), Central Zone II, Ernakulam
14.	dtctcr@keralamvd.gov.in	DTC, Central Zone I , Thrissur
15.	dtckkd@keralamvd.gov.in	DTC, North Zone, Kozhikode

16.	Klo1@keralamvd.gov.in	R.T.Office, Thiruvananthapuram
17.	Kl02@keralamvd.gov.in	R.T.Office, Kollam
18.	Kl03@keralamvd.gov.in	R.T.Office, Pathanamthitta
19.	Kl04@keralamvd.gov.in	R.T.Office, Alappuzha
20.	Kl05@keralamvd.gov.in	R.T.Office, Kottayam
21.	Kl06@keralamvd.gov.in	R.T.Office, Idukki
22.	Kl07@keralamvd.gov.in	R.T.Office, Ernakulam
23.	Kl08@keralamvd.gov.in	R.T.Office, Thrissur
24.	Kl09@keralamvd.gov.in	R.T.Office, Palakkad
25.	Kl10@keralamvd.gov.in	R.T.Office, Malappuram
26.	Kl11@keralamvd.gov.in	R.T.Office, Kozhikkode
27.	Kl12@keralamvd.gov.in	R.T.Office, Wayanad
28.	Kl13@keralamvd.gov.in	R.T.Office, Kannur
29.	Kl14@keralamvd.gov.in	R.T.Office, Kasargod
30.	Kl15@keralamvd.gov.in	R.T.Office, Nationalized Sector, Trivandrum
31.	Kl16@keralamvd.gov.in	R.T.Office, Attingal
32.	Kl17@keralamvd.gov.in	R.T.Office, Muvattupuzha
33.	Kl18@keralamvd.gov.in	R.T.Office, Vadamara

34.	KI19@keralamvd.gov.in	Sub R.T.Office, Parassala
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36.	KI21@keralamvd.gov.in	Sub R.T.Office, Nedumangad
37.	KI22@keralamvd.gov.in	Sub R.T.Office, Kazhakuttom
38.	KI23@keralamvd.gov.in	Sub R.T.Office, Karunagappally
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42.	KI27@keralamvd.gov.in	Sub R.T.Office, Thiruvalla
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45.	KI30@keralamvd.gov.in	Sub R.T.Office, Chengannur
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47.	KI32@keralamvd.gov.in	Sub R.T.Office, Cherthala
48.	KI33@keralamvd.gov.in	Sub R.T.Office, Changanassery
49.	KI34@keralamvd.gov.in	Sub R.T.Office, Kanjirappally
50.	KI35@keralamvd.gov.in	Sub R.T.Office, Pala
51.	KI36@keralamvd.gov.in	Sub R.T.Office, Vaikom
52.	KI37@keralamvd.gov.in	Sub R.T.Office, Vandiperiyar
53.	KI38@keralamvd.gov.in	Sub R.T.Office, Thodupuzha
54.	KI39@keralamvd.gov.in	Sub R.T.Office, Trippunithura
55.	KI40@keralamvd.gov.in	Sub R.T.Office, Perumbavoor
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61.	kl46@keralamvd.gov.in	Sub R.T.Office, Guruvayur
62.	kl47@keralamvd.gov.in	Sub R.T.Office, Kodungallur
63.	kl48@keralamvd.gov.in	Sub R.T.Office, Wadakkancherry
64.	kl49@keralamvd.gov.in	Sub R.T.Office, Alathur
65.	kl50@keralamvd.gov.in	Sub R.T.Office, Mannarkkad
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67.	kl52@keralamvd.gov.in	Sub R.T.Office, Pattambi
68.	kl53@keralamvd.gov.in	Sub R.T.Office, Perinthalmanna
69.	kl54@keralamvd.gov.in	Sub R.T.Office, Ponnani
70.	kl55@keralamvd.gov.in	Sub R.T.Office, Tirur
71.	kl56@keralamvd.gov.in	Sub R.T.Office, Koyilandy
72.	kl57@keralamvd.gov.in	Sub R.T.Office, Koduvally
73.	kl58@keralamvd.gov.in	Sub R.T.Office, Thalassery
74.	kl59@keralamvd.gov.in	Sub R.T.Office, Thaliparamba
75.	kl60@keralamvd.gov.in	Sub R.T.Office, Kanhangad

76.	mvcp301@keralamvd.gov.in	Check Post, Amaravila (IN)
77.	mvcp302@keralamvd.gov.in	Check Post, Amaravila (OUT)
78.	mvcp303@keralamvd.gov.in	Check Post, Poovar
79.	mvcp304@keralamvd.gov.in	Check Post, Aryankavu
80.	mvcp305@keralamvd.gov.in	Check Post, Kumaly
81.	mvcp306@keralamvd.gov.in	Check Post, Walayar (IN)

82.	mvcp307@keralamvd.gov.in	Check Post, Walayar (OUT)
83.	mvcp308@keralamvd.gov.in	Check Post, Gopalapuram
84.	mvcp309@keralamvd.gov.in	Check Post, Velanthavalam
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90.	mvcp315@keralamvd.gov.in	Check Post, Sulthan Bathery
91.	mvcp316@keralamvd.gov.in	Check Post, Kattikulam
92.	mvcp317@keralamvd.gov.in	Check Post, Neeleswaram
93.	mvcp318@keralamvd.gov.in	Check Post, Thalappady
94.	mvcp319@keralamvd.gov.in	Check Post, Pirala

Guideline for using e-mail:

- E-mail to **Transport Commissioner, Additional Transport Commissioner, Senior DTC / Secretary STA** should be used only for **important and urgent matters.**
- Enquiry and solutions related to our Department Software "**SMART-MOVE**" should be sent to the **Smart-Move Support Group** Mail id – **ssgcell@keralamvd.gov.in**
- Letters related to matters in the T.C office shall be sent to **tcoffice@keralamvd.gov.in** E-mail request for transfer shall not be entertained.

- Letters related to SPARK should be sent to sparkdmu@keralamvd.gov.in
- One employee should be given charge for checking e-mail at least three times every day and ensure timely reply for the same.

To

All DTCs, All RTOs, All JRTOs

o/c
29/7/08
JA
29/07/08
Addl. Transport Commissioner

Copy to:

CA to TC, CA to Addl. TC, CA to Secretary STA, Sr. A.O, Sr. F.O, L.O, S.O, Accounts Officer, ATC, Asst. Secy STA , Section Superintendents, Smart Support Group (TC Office)